

Collective Property Mgmt LLC

Po Box 959

Southfield , MI 48037

Fax (877) 820-7286

Phone (313) 433-8100

Email manager@collectivehomes.com

Pay \$500 to hold the home for 3 weeks (applies to first months rent)*

Instructions:

1. Submit Application, Most recent paystub(s), or other proof of income by Mail, Fax, or Email
2. Send Application Fee using a bank account at www.cpm1.managebuilding.com or a Money Order or Cashiers Check by mail
3. Expect a decision in 3 business days from receipt of Documents AND Fees

Property _____ **Agent** _____
 RENT \$ _____ DEPOSIT \$ _____ MONTHLY WATER CHARGE \$ _____ APPLICATION FEE \$25 _____
 ___ Dogs ok \$300 each ___ Caged & tanked pets OK ___ No smoking ___ Renters Insurance required
 ___ 1 Cat Ok

APPLICANT

First Name _____ Middle Initial _____ Last Name _____
 Home Phone _____ Cell Phone Number _____
 Email address _____ (provide only if you check it daily)
 Social Security Number _____ - _____ - _____ (required) Date of Birth ____ / ____ / ____ (required)
 Drivers License Number _____ (required) Expiration Date ____ / ____ / ____
 Marital Status: [] Single [] Married [] Separated [] Divorced
 When will you have your Deposit? Month _____ Day _____
 Desired **Move in Date?** Month _____ Day _____
 Desired Lease Length? [] 1 Year [] 2 Years
 Will you live in this home full time? _____

CURRENT ADDRESS

Property Address, City, State, Zip	Landlord Name	Landlord Phone Number ()	Rent Amount	Reason for moving	Dates (from / to)

PREVIOUS ADDRESSES within the past 5 years REQUIRED!!!!

Property Address, City, State, Zip	Landlord Name	Landlord Phone Number	Rent Amount	Reason For Moving	Dates (from /to)

List all Evictions/ Landlord-Tenant Cases, etc.

Date _____ Reason _____
 Date _____ Reason _____

List all Felony Convictions

Date _____ Reason _____
 Date _____ Reason _____

Do you have a Bank Account? _____ If so, name of Bank _____

Employment Info (provide most recent paystub)

Employer Name _____

Employer Address _____

City _____ State _____ Zip _____

How long at this job? From ____/____/____ To Current

Salary (after taxes) \$ _____ (circle one) Per: week / biweekly / monthly

Work Phone Number for Employment Verification _____

Additional Income (provide proof of this income)

Additional Employment (Employer Name) _____	\$ _____	Per Month
FIA Cash Benefits	\$ _____	Per Month
Social Security/ SSI/ SSD	\$ _____	Per Month
Child Support	\$ _____	Per Month
Unemployment Benefits	\$ _____	Per Month
Other:	\$ _____	Per Month

Section 8 / Other Monthly Subsidizing Agency

Case Worker (Name) _____ Phone Number _____ Voucher Size; _____ bedrooms

Do you have the "Request for Tenancy" form for us to complete? _____

Is your current landlords rent paid by Section 8? _____

If yes, have you given your landlord a 30 or 60 day notice? _____

If yes, On what date are you eligible to move into another home? _____

<u>List all household pets</u>	
Type / Breed /	Weight

	<u>Personal References (List 2 persons not living with you. Relative, Friend, Coworker, etc)</u>		
	Name	Address or Phone Number	Relationship
1			
2			

LIST ALL ADULTS & CHILDREN THAT WILL LIVE IN THE HOME (ATTACH SHEET WITH ADDITIONALS)

Name _____ Relationship _____ Date of Birth _____

Name _____ Relationship _____ Date of Birth _____

Name _____ Relationship _____ Date of Birth _____

Name _____ Relationship _____ Date of Birth _____

Name _____ Relationship _____ Date of Birth _____

Name _____ Relationship _____ Date of Birth _____

I hereby acknowledge that the information provided is accurate, should any of the information change, I will immediately inform CPM. I understand that any false information will be sufficient grounds for forfeiture of Good Faith Deposit, Reversal of approval and/or Eviction. I authorize CPM to verify all information provided verbally or on this application or otherwise discovered. I authorize CPM on behalf of the property owner to perform a credit, background, criminal, eviction, and sex offenders check.

Applicant Signature _____ Date _____

Special Request(s) from applicants:

CO-APPLICANT

First Name _____ Middle Initial _____ Last Name _____

Home Phone _____ Cell Phone Number _____

Email address _____ (provide only if you check it daily)

Social Security Number _____ - _____ - _____ (required) Date of Birth ____ / ____ / ____ (required)

Drivers License Number _____ (required) Expiration Date ____ / ____ / ____

Marital Status: []Single []Married []Separated []Divorced

Desired Lease Length? []1 Year []2 Years

Will you live in this home full time? _____

Relationship to Applicant _____ How long acquainted? _____

CURRENT ADDRESS

Property Address, City, State, Zip	Landlord Name	Landlord Phone Number	Rent Amount	Dates (from /to)

PREVIOUS ADDRESSES within the past 5 years REQUIRED!!!

Property Address, City, State, Zip	Landlord Name	Landlord Phone Number	Rent Amount	Dates (from /to)

List all Evictions/ Landlord-Tenant Cases, etc.

Date _____ Explain _____

Date _____ Explain _____

List all Felony convictions

Date _____ Explain _____

Date _____ Explain _____

Do you have a Bank Account? _____ If so, name of Bank _____

Employment Info (provide most recent paystubs)

Employer Name _____

Employer Address _____

City _____ State _____ Zip _____

Work Phone Number for Employment Verification _____

How long at this job? From ____ / ____ To Current

Salary (after taxes) \$ _____ (circle one) Per: week/ biweekly/ monthly

Additional Current Income (proof proof of income)

Additional Employment (Employer Name) _____	\$	Per Month
FIA Cash Benefits	\$	Per Month
Social Security/ SSI/ SSD	\$	Per Month
Child Support	\$	Per Month
Unemployment Benefits	\$	Per Month
Other:	\$	Per Month

Pets

Be sure all pets were indicated on Page 1

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Co-Applicant Signature _____ Date _____

Nonrefundable Application Fee Receipt:

Make Checks and Money Orders payable to:
Collective Property Management LLC
Po Box 959
Southfield, MI 48037
313-433-8100

Amount Paid _____
Method of Payment Cash _____ Check Number _____ Money Order Number _____

Applicant understands that all application fees paid are non refundable and non-transferable for any reason. This application fee does not apply to the rent, deposit or other charges. Additionally, if applicant fails to provide documents requested the application fee will not be refunded. If the home is rented by someone else at any time, the fee is non refundable. The application process will take 72 hours from receipt of all items requested. I should expect to receive a response in writing at the address or email address that I provided. Applicant will contact CPM for decision in 72 hours.

Applicant Signature _____ Date _____
Agent Signature _____ Date _____

White Copy – Office
Yellow Copy - Applicant